1320 Research Park Drive Manhattan, Kansas 66502 (785) 564-6700



900 SW Jackson, Room 456 Topeka, Kansas 66612 (785) 296-3556

Jackie McClaskey, Secretary

Governor Sam Brownback

## KANSAS DEPARTMENT OF AGRICULTURE VOTING POLICY

**25-418.** Leave allowance for employees to vote; obstruction of voting privilege, penalty. Any person entitled to vote at an election conducted by a county election officer in this state shall, on the day of such election, be entitled to absent himself from any service or employment in which he is then engaged or employed for a period of not to exceed two (2) consecutive hours between the time of opening and closing of polls: *Provided*, That if the polls are open before commencing work or after terminating work but the period of time the polls are so open is less than two (2) consecutive hours, he shall only be entitled to absent himself from such service or employment for such a period of time which, when added to the period of time the polls are so open, will not exceed two hours; and such voter shall not because of so absenting himself be liable to any penalty, nor shall deductions be made, on account of such absence, from his usual salary or wages.

The employer may specify the particular time during the day which said employee may absent himself as aforesaid except such specified time shall not include any time during the regular lunch period.

In Kansas, we are provided several options to vote that make it convenient; as such, the Kansas Department of Agriculture has implemented the following policy to facilitate each employees ability to vote:

- Election day voting has extended facility hours from 7:00 a.m. to 7:00 p.m.
- Advance voting provides another option. Check your home county for schedules prior to election day.
- If for some reason an employee cannot take advantage of these options, KDA employees may be allowed one paid hour at the beginning of their shift or one paid hour at the end of their scheduled shift to vote. Requests should be directed to your supervisor in advance. (Time will be reported as REG)
- Each van pool has the option of leaving at 4pm to facilitate voting.

Revised: 02/16

Jackie McClaskey, Secretary of Agriculture

Date

This institution is an equal opportunity employer and provider.